

CLAYTON LE DALE PARISH COUNCIL

Minutes of the Meeting held at 7.30pm on 5 October 2022 at Salesbury Memorial Hall

Ribchester Road.

In attendance: Cllr P Ainsworth (Chairman), Cllr Stephen Howarth (Vice Chairman), Cllr A Schofield, Cllr L Edge, Cllr K Thompson

Clerk: Janet Westwell

Members of the public: 3

	Agenda items	Action
05/10/22/1	Chairman's Welcome and note of passing of ex Councillors. The chairman welcomed everyone to the meeting and asked that a moment of silence be undertaken in memory of the ex Councillors and also Her Majesty Queen Elizabeth II	
05/10/22/2	Apologies for absence There were no apologies for absence.	
05/10/22/3	Declaration of Interest Cllr Thompson declared that there was a potential conflict in relation to item 19 as he is a Trustee of Salesbury Memorial Hall. The chairman agreed for Cllr Thompson to remain present subject to the direction of the discussions.	
05/10/22/4	Public Participation. This section will be limited to 10 minutes after which the public will only be able to observe the meeting. A resident raised concerns in relation to the planning application at item 19. It was agreed to discuss this matter during public participation rather than wait for item 19. The resident who lived opposite the entrance to the memorial hall stated that he had not been contacted by RVBC in relation to the planning application and was also concerned that removing such a large section of the wall would remove some character of the village. Although the resident has made an objection to the planning application after a lengthy debate the Council agreed to contact RVBC to query why the resident had not received a letter in relation to the planning application	Clerk
05/10/22/5	Approval of the minutes of the meeting held on 9 August 2022. The minutes were agreed as a true and accurate record. Proposed by Cllr Haworth and seconded by Cllr Edge.	
05/10/22/6	Correspondence: There had been no correspondence to the council since the last meeting	
05/10/22/7	Accounts & Governance Bank reconciliation has been previously sent to councillors	Clerk to make payments due

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	<p>Payments since last meeting Janet Westwell & HMRC Q2 <u>Payments due for approval</u> September website domain renewal reimbursement to clerk £28.78 Salesbury memorial hall October meeting The payments due for approval were confirmed</p>	
05/10/22/8	<p>Update from Caroline Pemberton. PCSO Pemberton was unable to attend the meeting but had sent an update to the clerk who read out the update.</p>	
05/10/22/9	<p>Cllr Scranage presentation on safer neighbourhood team project Cllr Scranage had given his apologies and was unable to attend the meeting. It was therefore agreed to invite Cllr Scranage to the next meeting and to give him an agenda item at the beginning of the meeting so that he didn't have to stay for the duration of the meeting</p>	Clerk
05/10/22/10	<p>Ribchester Road signage update The clerk advised that A Harper at RVBC had been contacted in relation to this matter and that he had advised that the sign would be replaced once the building works had been completed. The council asked the clerk to go back to RVBC and request another sign as there was no defined timescale on the works</p>	clerk
05/10/22/11	<p>Option to opt out of the SAAA central external auditor appointment arrangements. Email already sent to council. Response to SAA needed by 28 October. The council agreed to remain opted in the SAAA</p>	clerk
05/10/22/12	<p>Newsletter Update. Prior to the meeting the clerk had sent 2 proposed versions of the newsletter for the council to consider. Printing costs were also provided and The council discussed some amendments to the newsletter content and agreed that the A5 colour format was better for posting through letterboxes. Clerk to finalise and arrange printing ready for the next meeting.</p>	clerk
05/10/22/13	<p>SPID equipment. Update & next steps. Decision on location of banner. The council believed that the banner had been placed in a good position and suggested that Salesbury Parish council be contacted with a view to this being replaced as a joint effort between parish councils. Cllrs Schofield & Thompson advised that at the meeting on 29 September regarding Road safety RVBC advised that they would be acquiring 3 SPIDS to hire (SPIDs are £3k to purchase) and that we contact RVBC re hiring as if a SPID is purchased there are implications regarding storing, erecting, removing the equipment. A speaker from Altham Parish Council had some SPIDS for hire. Cllr Edge said that she had seen a SPID on Ebay for £1k. Clerk to get further information from Sarah Wells The clerk was also asked to contact Kevin Day in relation to obtaining further details regarding the Community Speed watch program.</p>	clerk

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05/10/22/14	PROW Monies and next steps, Discussion and decision on how to utilise the monies. In order to progress with work at Mire Wood it was suggested that we contact the Peak & Northern foot path Society to recommend contractors	Clerk
05/10/22/15	Mayoral Charity Walk. Proposal to invite Mayor to the next meeting The council agreed to invite the Mayor to their next meeting	Clerk
05/10/22/16	Meetings attended by Councillors: <ul style="list-style-type: none"> • PCLC 15 September cancelled. • Practical Solutions for Road Safety 29 September. Discussed at item 13 	Cllr Schofield & Thompson
05/10/22/17	RVBC update Cllr Edge advised that focus at present was on utilization of levelling up monies and also discussion around the investment zones	Cllr Edge
05/10/22/18	LCC	Cllr Schofield
05/10/22/19	Planning Salesbury Memorial Hall. This item had been discussed in public participation	
05/10/22/20	Concurrent Grants/Lengthsman update. The clerk had obtained information from other parish council clerks regarding lengthsman and advised the meeting that the council would not be able to use a Lengthsman for the verges at Oaks Bar as because this was an A road this was LCC responsibility.	
05/10/22/21	Civility & respect charter. Update and training, The clerk advised that following the decision at the last meeting the council had now signed up to the charter and had a certificate which should be displayed on the website. The clerk reminded Cllrs that there were training sessions available if Cllrs wished to attend.	Clerk
05/10/22/22	Discussion regarding use off school garden for monthly community chat group. This item was to be deferred to Spring	clerk
05/10/22/23	Warm space Proposal. Cllr Edge stated that there was funding available from RVBC and that relevant bodies should be made aware of this	Cllr Edge
05/10/22/24	Proposal to make donation to Salesbury Memorial Hall in relation to defibrillator maintenance. Cllr Thompson advised that the community defibrillator had been repaired at a cost of £138.00 and proposed that the parish council pay for this as the defibrillator is in Clayton le Dale parish. This was agreed.	Clerk
05/10/22/25	Date of next meeting 29 November 7:30pm The next meeting was scheduled for 29 November at 7:30pm	All

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