

CLAYTON LE DALE PARISH COUNCIL

Minutes of the meeting held at 7pm on 3<sup>rd</sup> September 2024 at Salesbury Memorial Hall.

In attendance Cllr K Thompson (Chair) Cllr S O'Callaghan (Vice) Cllr A Schofield Cllr C Cotton

Clerk: Janet Westwell

PCSO Pemberton + 8 members of the public.

	Agenda items	Action
03/09/24/1	Prior to the start of the meeting Peter Ainsworth was presented with a gift from the Cllrs following his 49 years' service with the council. Chairman's Welcome  Cllr Thompson then welcomed everyone to the meeting.	
03/09/24/2	Apologies for Absence None	
03/09/24/3	Declarations of Interest None	
03/09/24/4	Public Participation The following items were discussed: Weeds growing on pavements and through drains. Action: Clerk to contact RVBC Head of Engineering to ask for schedule of spraying on Ribchester Road. Residents were also encouraged to report using the Love Clean Streets app. Speeding. Residents again raised serious concerns about speeding on Ribchester Road. Residents asked whether the police could do some more speed gun activity. PCSO Pemberton said that she had provided the recent SPID data to the relevant colleague in the police and asked what more could be done. Other suggestions were average speed cameras (as Ribchester Road is a B road this would be very unlikely) or gateways as in Mellor. Cllr Schofield advised that the parish council is taking action to get SPIDs to collect data to provide to the police and highways. 3 sets of data have been obtained to date. Cllrs discussed having another SPID now that the school holidays have ended to see whether this would provide different data. Cllrs unanimously agreed to arrange a further SPID on Ribchester Road. Action Clerk to contact Altham PC to arrange.	Clerk
03/09/24/5	Approval of the minutes of the meeting held on 10 July 2024.	

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*12 Nov 24*

	The minutes were approved as an accurate record of the meeting. Proposed by Cllr O'Callaghan, Seconded by Cllr Schofield.	
03/09/24/6	<p>Accounts</p> <p>Payments since the last meeting were noted and payments due were approved</p> <p><b>Payments since last meeting</b></p> <p>Salesbury Memorial Hall (July meeting) £30</p> <p>Community First Insurance £186.00</p> <p>Altham Parish Council bill for recent SPID hire £316.80</p> <p>Hugo Fox monthly charge July &amp; August £23.98</p> <p>Porter Matthews &amp; Marsden quarterly payroll £33.30</p> <p>Centrewire Gate £489.60</p> <p>P Mollart gate installation £180.00</p> <p>NALC outstanding invoice for webinar viewed September 2023 £52.04.</p> <p><b>Payments due for approval</b></p> <p>Salesbury Memorial Hall (September meeting) £30</p> <p>Janet Westwell Q2 payment £450</p> <p>Porter Matthews &amp; Marsden £33.30</p> <p>Cllr Thompson reimbursement for Spring bulbs £41.99</p> <p>Domain Renewal Reimbursement to Janet W £23.98</p> <p>Hugo Fox website £9.99 per month</p>	
03/09/24/7	<p>Budget Review</p> <p>The up to date budget had been circulated prior to the meeting. The next SPID would need adding.</p>	Clerk
03/09/24/8	<p>NALC Financial Regulations</p> <p>Following the request at the July meeting the clerk had circulated prior to the meeting a track changed version of the regulations for Cllrs views &amp; comments. Cllr Schofield proposed that the document as amended by the clerk be adopted. Cllr O'Callaghan seconded.</p>	Clerk to publish on the website.
03/09/24/9	<p>External Audit Certificate of Exemption</p> <p>The clerk advised Cllrs that the certificate of exemption had been approved by PK Littlejohn.</p>	
03/09/24/10	<p>LALC Membership costs update</p> <p>The Clerk advised that LALC had confirmed that membership costs were based on the number of properties within a parish therefore Clayton le Dale's membership costs were correct.</p>	
03/09/24/11	<p>VAT Update</p> <p>The clerk advised that a claim had been made for £168.40.</p>	
03/09/24/12	<p>Salesbury School Request for donation towards log store for storage of outside recreational equipment.</p> <p>Cllrs agreed to fund 50%.</p>	Clerk
13/05/23/13	<p>Casual Vacancy Update</p> <p>The vacancy is advertised on the website and Noticeboards with a closing date of 30 September.</p>	

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03/09/24/14	<p><b>Parking in the Village</b>  Cllr Thompson advised that there had been some negative publicity on social media recently in relation to parking in the village. The memorial hall trustees are putting out cones to try and ease the situation. PCSO Pemberton stated that the police deal with these matters on a case by case basis. If it is not possible to get a pram or wheelchair past a vehicle then residents should take a photo and email the neighborhood policing team who will investigate the obstruction and potentially give a warning letter.</p>	Clerk
03/09/24/15	<p><b>RVBC Update</b>  Cllr Edge had been unable to attend the meeting there was therefore no update.</p>	
03/09/24/16	<p><b>LCC Update</b>  Cllr Schofield advised that there was no specific update at present.</p>	
03/09/24/17	<p><b>PCSO Update</b>  PCSO Pemberton had been involved in the public Participation but advised additionally that there had been some ongoing incidents of thefts from resident's gardens.  Antisocial behaviour on Salesbury school car park was also discussed including chain/bollards.  Action clerk to discuss with Salesbury Parish Council.</p>	Clerk.
03/09/24/18	<p><b>Kings Award for Voluntary Service</b>  Cllr Thompson made Cllrs aware that nominations could be made for this award and asked them to think of relevant groups and bring ideas to the next meeting. Cllr Cotton suggested Langho in Bloom.</p>	All
03/09/24/19	<p><b>Lengthsman</b>  The Lengthsman has already cut back overgrown pavement on Ribchester Road, strimmed the grass areas at Oaks bar and started to refurbish the bench. Other jobs to be done are:</p> <ul style="list-style-type: none"> <li>• Oaks Bar bus shelter</li> <li>• Bus shelter at Bonny Inn</li> </ul> <p>Cllr O'Callaghan asked whether the Lengthsman could help with bulb planting. Cllr Thompson said that he needs to check with Mark Beveridge at RVBC where bulbs could be planted. Cllrs also suggested some bulbs be offered to the school.</p>	Cllr Thompson Clerk.
03/09/24/21	<p>The meeting ended at 7.55pm. The next meeting is scheduled for 12 November 2024 at 7pm</p>	

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12 Nov 24

